

## APPENDIX 1

### OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

**Decision Reference No: AHWB.031.2020 BCF Inclusion and Fairness Forum**

#### BOX 1

**DIRECTORATE: Adults, Health & Wellbeing**

**DATE: 15<sup>th</sup> December 2020**

**Contact Name: Stacey Chaplin,  
Senior Policy & Insight Manager**

**Tel. No.: 01302 735447**

**Subject Matter:** Approval of Better Care Fund (BCF) funding from the earmarked reserve to support the Inclusion and Fairness Forum.

#### BOX 2

##### DECISION TAKEN

Following the recommendation from Joint Commissioning Operational Group (JCOG), approval is sought from the Joint Commissioning Management Board (JCMB) to agree to provide Voluntary Action Doncaster (VAD) with a total of £100k over a two year period, that will enable increased capacity for the Inclusion and Fairness Forum (I&FF) Leadership team and funding for research, events and insights as well as funding for a support officer role to deliver this activity.

Endorsed by Team Doncaster Gold (TDG) on 22nd October, 2020, this proposal would enable the I&FF to be hosted by VAD; working in synergy and complimenting current roles and activities across VAD and organisations within Team Doncaster, for example Healthwatch and Gypsy Traveller liaison. The I&FF aims to strengthen this increasingly integrated approach, with a focus on harder to reach communities and those who do not traditionally engage.

Funding would be due to commence from 1<sup>st</sup> April 2021, from the Non Recurrent BCF Earmarked Reserve allocated to the Place Plan.

This is in accordance with recommendations made in a Cabinet Report dated 27<sup>th</sup> March 2018, which approved the spending plan for the non-recurrent BCF Ear Marked Reserve, as set out in the report: and delegated detailed spending decisions for the implementation of the Doncaster Place Plan £3m, other Integrated Functions £0.7m and unallocated balance £0.7m, to the Director of People in consultation with the Chief Finance Officer and relevant Portfolio Holder.

### **BOX 3**

#### **REASON FOR THE DECISION**

The BCF is a programme spanning both the NHS and local government to improve the lives of some of the most vulnerable people in our society, placing them at the centre of their care and support, and providing them with 'wrap around', fully integrated health and social care, resulting in an improved experience and better quality of life. This project will facilitate a more centralised focus on tackling the inequalities, disadvantage and racism that exists within the borough. The I&FF will be key to delivering this change, demonstrating the ongoing commitment to refining processes and strengthening collective understanding of community needs, so that they can be reflected in future work and improve the health and wellbeing of our residents across the borough, and will thus contribute to Better Care Fund metrics.

### **BOX 4**

#### **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

##### **Option 1 – Do Nothing (Not recommended)**

Doing nothing could result in failure to meet statutory duties under the Equalities and Care Act and reach out to the most marginalised in our society.

Recent events, specifically around Black Lives Matter have raised the profile of tackling inequalities. There is a reputation risk for all TDG members if the I&FF do not deliver on their role as outlined in the consultation results. The 'network of networks' will allow effective and meaningful consultation that will ensure our services continue to meet the needs of individuals and communities. One of the key activities within the Place Plan for the next two years is to work closely with local communities and neighbourhoods, to build communities giving individuals hope and positive vision for themselves. This can only be achieved if there is a safe, independent platform to engage with and promote conversations with individuals and communities. The I&FF offers that platform.

The option of doing nothing has been rejected as it is collectively recognised that the service demands are growing and existing budgets are unable to meet the increase in future demand.

##### **Option 2 – Approve funding (Recommended)**

The project contributes to the overall transformational vision set out in the Doncaster Place Plan, in regard to the Health and Social Care system being fully informed and designed around citizen and provider voice. The project will link into keeping people healthy, to combat isolation, improve life chances and build on the investment already made in VAD.

**BOX 5****LEGAL IMPLICATIONS**

Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do. Section 111 of the Local Government Act 1972 gives the Council the power to purchase goods and services.

The Care Act 2014 places a number of duties to promote an individual's wellbeing, ensuring that care and support provision is integrated together with other health provision.

A suitable funding agreement should be entered into on terms which offer the Council the protections required under the financial procedure rules.

It should be noted that Cabinet approved to delegate detailed spending decisions for the implementation of the Doncaster Place Plan £3m, other Integrated Functions £0.7m and unallocated balance £0.7m, to the Director of People in consultation with the Chief Finance Officer and relevant Portfolio Holder, on the 27<sup>th</sup> March 2018.

**Name: \_Nicky Dobson \_ Signature: \_by email\_ Date: \_\_16<sup>th</sup> December 2020 \_\_\_\_\_**

Signature of Assistant Director of Legal and Democratic Services (or representative)

**BOX 6****FINANCIAL IMPLICATIONS:**

The business case for Inclusion and Fairness Forum scheme was approved at JGOG on 24<sup>th</sup> November 2020 and subsequently approved by virtual sign off with JCMB members. This scheme will be funded from the Better Care Fund Earmarked Reserve as part of the Place Plan

Cabinet approved to delegate detailed spending decisions for the unallocated balance of non-recurring BCF earmarked reserve to the Director of People in consultation with the Chief Finance Officer and relevant Portfolio Holder on the 27<sup>th</sup> March 2018.

**Name: Helen Rowlands Signature: \_by email\_ Date: 16/12/20**

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

**BOX 7****OTHER RELEVANT IMPLICATIONS****N/A**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Assistant Director (or representative)

**ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.**

**BOX 8****EQUALITY IMPLICATIONS:**

Decision makers must consider the council's duties under the Public Sector Equality Duty of S149 of the Equality Act (2010). The duty requires the public sector such as the council and NHS, when exercising its functions, to have 'due regard' to the need to eliminate discrimination, harassment and victimisation and other conduct prohibited under the act, and to advance equality of opportunity and foster good relations between those who share a 'protected characteristic' and those who do not share it. This case seeks to positively assist the most vulnerable in our society from all walks of life and therefore an equality impact analysis/assessment is not required for this report.

**BOX 9****RISK IMPLICATIONS:**

There is a risk of not being able to recruit to this post and so a salary banding has been agreed to ensure that the right candidates with the right skills and connections are encouraged to apply.

**BOX 10****CONSULTATION**

Joint Commissioning Management Board

**BOX 11****INFORMATION NOT FOR PUBLICATION**

In accordance with the Freedom of Information Act 2000, it is in the Public's interests for this decision to be published in full, redacting only the signatures.

Name: Gillian Parker Signature by email Date: 16/12/2020

Signature of FOI Lead Officer for service area where ODR originates

**BOX 12  
BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR **YES/NO**

(If YES please list and submit these with this form)

**BOX 13  
AUTHORISATION**

**Name: Phil Holmes Signature:** 

**Date: 05/01/2021**

Director of Adults Health and Wellbeing

**Does this decision require authorisation by the Chief Financial Officer or other Officer**

**YES/NO**

**If yes please authorise below:**

**Name: Faye Tyas Signature:** 

**Date: 22/12/2020**

Chief Financial Officer and Assistant Director of Finance

**Consultation with Relevant Member(s)**

**Name: Cllr Rachael Blake**

**Signature:** 

**Date: 22/12/2020**

**Designation Cabinet Member for Adult Social Care**

**(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)**

**Declaration of Interest **YES/NO****

**If YES please give details below:**

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.**

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at [Democratic.Services@doncaster.gov.uk](mailto:Democratic.Services@doncaster.gov.uk) who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.